



## Project Officer- MALARIA

Location: Nyamira County

**We believe in a world in which every human life is valued, and health and human dignity are shared by all.**

We believe that access to quality healthcare is a basic human right. For more than 100 years, we have worked with global partners to deliver locally sustainable, quality healthcare solutions to women, children and their communities. We're ready to make it 100 more.

**We believe change starts with her.**

We work tirelessly for women's and children's health because they are disproportionately affected by illness and poverty. We know that healthy, educated, and empowered women are better able to raise healthy, educated, and confident children, and that communities depend on their livelihoods. We're making an impact – [learn more](#).

Building around a new CHAMPS (CHildren And Mother PartnershipS) model, CMMB will work at both the community and clinical levels in these targeted communities to strengthen health services and address the leading causes of maternal and child death. In addition, CMMB will expand its volunteer program to strengthen health care delivery in CHAMPS-supported facilities and will engage with the pharmaceutical industry to help meet the needs of CHAMPS communities and facilities.

CMMB is committed to learning and evolving in order to successfully achieve impact in its strategy and will have strong vertical and horizontal team structures in alignment to the global strategy in order to encourage accountability, communication, and effective project management.

**We believe in people.**

We strive to live out our core values of **collaboration**, **love**, **excellence** and **respect** every day. We provide our employees with a competitive salary and a meaningful benefits package, with opportunities to learn and grow. We especially encourage all persons of diverse backgrounds to apply. *Read more from our President & CEO below.*

### Department Summary

The Programs Department plays a critical role in achieving CMMB's [strategy around improving the lives of women and children](#), by leading the provision of high quality programs focused on children's and mothers' health, and particularly in the development and implementation of our [CHAMPS model](#). This team is also responsible for generating revenue from and partnering effectively with government(s), major foundations, and other major donors, and will help to position and enhance CMMB's technical capacity and reputation in the field of global healthcare.

CMMB has been working in Kenya for almost 15 years. CMMB works to ensure that the most vulnerable populations, especially mothers and children, have access to quality services in health care, health promotion and illness prevention.



## Overview

Under the direct supervision of the Project Manager - Global Fund, The Project Officer – Malaria will generally oversee the day to day implementation of the Global Fund Supported community malaria interventions as well as reporting in Nyamira County. Further, s/he will be the focal person for the project's stakeholder engagements in the county with overall support and guidance of the Project Manager.

## Responsibilities

### Technical Support & Management

- Providing support to the planning, implementation, management, and monitoring of community malaria activities within the supported community health units
- Assisting in providing technical expertise and support during training of Community Health Volunteers (CHVs).
- Ensuring that activities geared towards community level management of malaria activities are effectively supervised.
- Planning for regular opportunities to identify lessons learnt and opportunities for documentation of the project's work.

### Coordination and representation

- Providing overall planning and coordination in training, reporting and supervision visits
- Liaising with key partners including County Sub County Health Management Teams, local leaders, other NGO partners, and other stakeholders (as necessary) to provide synergy for project activities
- Attending malaria and community health services related technical working groups and stakeholder meetings at the county, sub county and community.

### Administrative and Other Duties

- Providing monthly written reports to the Project Manager on the progress towards the project's annual objectives; identifying areas for improvement and those requiring follow-up.
- Working with the finance department to prepare financial requests and ensure the timely liquidation and reporting of expenditure
- Any other duties as required by the line manager

### Documentation

- Compilation of activity reports and success stories for inclusion in the qualitative and quantitative reports submitted to Country Office and contributing to the other reports as required.

## Qualifications

- You have a Bachelor's Degree in Health Sciences, Public Health, Social Sciences or Community Health.
- You have a minimum of at least 4 years' experience in an NGO set up implementing community malaria programs.
- You have experience working with health service delivery professionals (e.g. Community Health Workers, health care workers)
- You have experience with planning, implementing, managing, and/or monitoring and reporting of malaria initiatives



- You have strong project management skills, as evidenced by impressive academic or professional results
- You are highly organized, flexible, and adaptable to changing priorities and able to work well under deadlines with minimum supervision
- You have excellent computer skills using MS Word, Excel, PowerPoint and Outlook—You must have demonstrable ability to format documents, prepare charts and manipulate data
- Excellent verbal and written communications skills to include conflict resolution, priority management, and managing expectations of multiple clients
- Experience in the implementation of Global Fund Malaria grants is an added advantage
- You are comfortable working for a faith-based organization.
- You believe in CMMB, where we're going, and what we can do together to achieve **Healthier Lives Worldwide**.

#### How to apply

Interested applicants should submit their application together with resume/CV to [hrkenya@cmmb.org](mailto:hrkenya@cmmb.org) indicating position applied for on the subject line by **20<sup>th</sup> March 2019**. Include telephone and email contacts of 3 references and your daytime telephone/cell phone contact. Only shortlisted candidates will be contacted.

To learn more about us, visit our website at [www.cmmb.org](http://www.cmmb.org).

#### *A message from Bruce Wilkinson, our President and CEO*

As president of CMMB, I would like to thank you for your interest in joining with us on our journey to bring healthier lives to women, children and their families worldwide. CMMB has embarked on our second century of service to the most marginalized. Our vision of a world in which every human life is valued, and health and human dignity are shared by all is at the core of who we are. We are always looking to join hands with experienced professionals who want to add their energy to our work and are so pleased you are considering CMMB as your potential employer.

The Project Officer, Malaria is critical to our mission and vision. I welcome your interest in joining CMMB's diverse, talented, professional and motivated team and lead our Kenya team achieve our mission.

Cheers,  
Bruce